# **Onboarding Process**

## 1. Your Business

- Do you already have a domain name?
- Do you have a logo?
- Who is your target audience?
- Do you have social media sites that you want your website to link to?
- What phone number and email address do you want to use on your website?
- What are the 5 main sets of keywords that you would like to be found for on Google?

#### 2. Look and Feel

- If you already have a website, what do you like and dislike about it?
- What design style do you prefer? (for example - contemporary, corporate, fun, vintage, etc.)
- Do you have any colour preferences?
- Navigation of the site (what pages do you require on your site)?

### 3. Like and Dislikes

- Websites that you like and why
- Websites that you don't like and why

# 5. Images

 Please send over any images or logos that you would like to use on your website.

#### 4. Content

 Content for site (the words used on each page). Will you be providing this or do you want to use our copywriter (£40 + VAT per page)?

Helping your business grow

